



Hopewell School and motorvations@hopewell

COVID19 Plan – September 2020

| AREA | Our response/control measures |
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| Attendance | <ul style="list-style-type: none">• Both sites will be open for all pupils full time from Monday 7th September.• Parents/Carers have a legal duty to ensure that pupils attend. However we recognise that some of our pupils may be anxious about returning to school or you as parents/carers may have concerns. Please discuss this on Target Setting Day so that we can put a transition plan in place to ensure that your concerns and anxieties can be managed through this time. We can explore a range of strategies to deliver a full time programme.• If your child is unable to attend for the following:<ul style="list-style-type: none">- Self isolating- Have symptoms or positive test results- Have been in close contact to someone with COVID19We will provide online learning whilst they cannot attend school.• If your child has medical or clinical condition and cannot attend we will also provide online learning. |

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| <p>Transport & Travel to School</p> | <ul style="list-style-type: none"> • <u>Public Transport</u> As far as possible pupils to keep 2 metre distance on public transport or 1 metre if wearing a face covering or mask. Masks to be removed at the school gate- a new one will be provided for pupils use after pupils have washed their hands. • <u>Travel by Taxi</u> Pupils travelling by taxi should use hand sanitiser upon boarding and wash their hands on arrival. Pupils aged 11 years and over to wear face coverings/masks when travelling and remove them safely on arrival at school. |
| <p>Arrival at School Sites</p> | <ul style="list-style-type: none"> • Both sites have sinks situated at the gates for pupils to wash their hands after removing face coverings • Staff and Pupil temperature taken on arrival and after lunch • Hand sanitiser will be available on entry to school • Phones will be stored in individual bags and locked away • New masks/face coverings provided for all pupils over 11 years and must be worn • Pupils to order breakfast and then go to their tutor groups for registration • Pupils will stay in their class groupings throughout the day |
| <p>Classroom grouping/layout & movement</p> | <ul style="list-style-type: none"> • The school and motorvations will function as two separate 'bubbles' Pupils will not travel between sites during any one day. They will remain on one site • There will be no assemblies – pupils will stay in their class groups for tutor, lunch and will be dismissed from those areas class by class at the end of the day • Every classroom will have a cleaning station with hand sanitiser • Where ever possible desks will be spaced with 2 metre distance and will face forward • Pupils will be provided with their own pens. Pencils and other equipment – they must avoid sharing |

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| | <ul style="list-style-type: none"> • Toilets will be locked during the school day – Pupils will be escorted to ensure that only one pupil is the toilet at a time. |
| <p>Timetable</p> | <ul style="list-style-type: none"> • Will be organised for pupils to be in taught in class groups and remain with their groups as far as possible throughout the day. • Spaces will be marked between seats to ensure distancing- desks will as far as possible be front facing. • Practical lessons will be delivered in specialist classrooms but shared equipment must be cleaned between group usage • If possible some classroom activities may be possible to be delivered outside to reduce the likelihood of transmission. • Break times and lunch times will be staggered so that pupils are not moving around the school at the same time. • Arrival and end of day times will be staggered to avoid groups of parents or taxi drivers congregating at the entrance of the school. • Offsite trips, rewards and PDAP will be offered but Risk Assessments will include COVID secure practice for each venue. Where possible PE will take place outside. PDAP will run in smaller groups, more times across the week. Reward trips will be accessed in smaller groups. |
| <p>Cleaning Process</p> | <ul style="list-style-type: none"> • Enhanced daily deep cleaning will take place after school • An hourly rota of enhanced cleaning of frequently touched surfaces throughout the school day e.g. Door handles, light switches, stair rails • Desks, tables, computers will be wiped down after every lesson • Pupils and staff use hand sanitiser as they enter and exit each classroom • Pupils and staff to clean hands more often and more thoroughly during the day – including before and after lunch or eating. • Pupils to be reminded to wash hands after using the toilet |



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| | <ul style="list-style-type: none">• Ensure good respiratory hygiene 'Catch it, bin it, kill it' approach• Staff to wear PPE – masks, visors, gloves• Pupils to wear face covering/masks• Minibuses to be cleaned internally after every journey |
| Lunches | <ul style="list-style-type: none">• School lunches will be provided• Packed lunch boxes will be kept in tutor rooms and must not be shared |
| School Trips – PE, PDAP, Rewards | <ul style="list-style-type: none">• As far as possible we will endeavour to run all aspects of the curriculum. Venues for our PDAP programme, rewards and PE may be restricted due to COVID19• Thorough risk assessments will be undertaken prior to any visits in line with government guidance to ensure we reduce any risk to pupils or staff in relation to COVID19 |